

Spring Valley Lake Amateur Radio Club

Constitution

I. Preamble:

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of an association of persons commonly interested in Amateur Radio, constitute ourselves the Spring Valley Lake Amateur Radio Club (SVLARC) of Spring Valley Lake, San Bernardino County, California and enact this constitution as our governing law. It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, and to so conduct club programs and activities as to advance the general interest and welfare of Amateur Radio in the community.

II. Article I

A. Membership

1. Members shall be of good moral character, have an interest in amateur radio and/or electronics, and have an interest in the aims of the club. Such persons may, upon application and prepayment of dues, become members of the club, provided any other requirements of the Bylaws are met. An amateur radio license is not required for membership.
2. Membership may not be denied because of race, creed, color, religion, gender, sexual orientation, political affiliation, marital status or any other reason that would be biased or prejudicial.
3. Membership shall be by application and election upon such terms as the club shall provide in its By-Laws.
4. Membership may be revoked for cause by a 2/3 vote of regular members at a meeting where a quorum exists.
5. SVLA rules require that SVLARC maintain a minimum of 75% SVLA membership. If an application for membership would place this requirement in jeopardy the application shall be tabled until such time as the SVLA membership requirement is met. The applicant shall be notified of the delay in acting on his/her application.
6. Ex-Officio Members: Spring Valley Lake Association Board and staff may from time-to-time attend the meetings. The Board President, General Manager, Community Relations Director and the Public Safety Director may serve as ex-officio members of the Club.

III. Article II

A. Officers

Section 1. Offices

The officers of this club shall be President, Vice-President/Treasurer, and Secretary. The officers shall serve a one-year term of office that ends on December 31 each year. Officers who miss three consecutive meetings without just cause or prior excuse shall be dismissed.

Section 2. Election

The officers of this club shall be elected for a term of one year by ballot of the members present, provided there be a quorum, at the annual meeting.

Section 3. Term limits

1. An individual may not hold the same office for more than two terms and may not serve more than three consecutive terms as an officer.
2. An individual may not hold more than one office during the same term.

Section 4. Vacancies

Vacancies occurring between elections must be filled by special elections at the first regular meeting following the withdrawal or resignation.

Section 5. Eligibility

In order to hold an office an individual must be a member in good standing for at least one year and hold a valid Amateur Radio license. This section does not apply to the first officers elected following club formation.

Section 6. Resignation

Any officer may resign his/her position in writing at which time all records and assets of the club will be turned over to the President or Vice President.

Section 7. Removal of Officers

1. Officers may be removed from office for cause, upon written petition of six (6) or more members presented to the President or Vice President.
2. After investigation the petition will be presented to the membership at the next regular meeting of the club and a voted on by the membership.
3. Removal of an officer requires a three-fourths vote of the full membership.

IV. Article III

A. Duties of Officers

Section. 1. President

The President shall preside at all meetings, and conduct them according to the rules adopted. He/she shall enforce due observance of this Constitution and By-Laws; decide all questions of order; sign all official documents adopted by the club, and perform all other duties pertaining to the office of President.

Section. 2. Vice President / Treasurer

The Vice-President shall assume all the duties of the President in his/her absence. In addition, he/she shall organize club activities, plan and recommend contests for operating benefits, and advance club interest and activity as approved by the club. He/she shall maintain close liaison with the local Emergency Communication Services from San Bernardino County, the Town of Apple Valley, the City of Hesperia and the City of Victorville.

As the Treasurer, she/he shall receive and receipt for all monies paid to the club; keep an accurate account of all monies received and expended; pay no bills without proper authorization by the club or its officers. At the end of each quarter he/she shall submit an itemized statement of disbursements and receipts. At the end of his/her terms he/she shall turn over everything in his/her possession belonging to the club to his/her successor.

Section. 3. Secretary

The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, submit membership applications, carry on all correspondence, read communications at each meeting, and mail written meeting notices to each member. At the expiration of his/her term he/she shall turn over all items belonging to the club to his/her successor.

V. Article IV

A. Meetings

The By-Laws shall provide for regular and special meetings. At meetings, a minimum of one-third of the membership shall constitute a quorum for the transaction of business.

Robert's Rules of Order shall govern proceedings.

VI. Article V

A. Dues

The club, by majority vote of those present at any regular meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the

organization. Non-payment of such dues or assessments shall be cause for expulsion from the club within the discretion of the membership.

VII. Article VI

A. Membership Assistance

The club may provide technical advice to members concerning equipment design and operation to assist in frequency observance, clean signals, uniform practice, and absence of spurious radiation from club member-stations. The club shall also maintain a program to foster and guide public relations.

VIII. Article VII

A. Club Call sign

1. The club may elect to apply for a club call sign as provided by FCC rules Part 97. The preferred call sign is KK6SVL.
2. The President shall assign trusteeship of the club call sign.
3. The trustee shall:
 - a. Be a member of the club in good standing
 - b. Meet FCC requirements.
 - c. Not had his/her Radio Amateur licensed revoked or sanctioned at any time.

IX. Article VIII

A. Dissolution of the Club

The intention may be perpetual however sometimes things must end. Having a plan in place for this is very important.

Section 1. Termination of Operations

In the event that the membership votes that the Club should be dissolved the motion for dissolution must receive more than two thirds vote of the full membership to pass.

Section 2. Disposition of Assets

1. The Club Officers shall handle the disbursement of all assets of the club.
2. No member or group of members shall receive benefit from the assets.
3. All equipment will be sold and net proceeds donated to a non-profit organization.
4. All remaining cash will be donated to a non-profit organization.

X. Article IX

Amendments

This constitution or By-Laws may be amended by a two-thirds vote of the total membership. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next following regular meeting, provided all members have been noticed by mail of the intent to amend the constitution and/or By-Laws at said meeting.

By-Laws of Spring Valley Lake ARC

I. Purpose

- A. To promote interest in and the advancement of amateur radio, and electronics in general.
- B. To promote a good relationship between radio amateurs and the public through public service activities.
- C. To help interested persons to obtain a license and new licensees to upgrade.
- D. To participate in community service activities involving or for amateur radio. These activities include emergency communication services (ECS).

II. Secretary

It shall be the duty of the Secretary to keep the constitution and By-Laws of the club and have the same with him/her at every meeting. He/she shall note all amendments, changes and additions on the constitution and shall permit it to be consulted by members upon request.

III. Membership

- A. Membership is open to licensed Radio Amateurs., those attending a class leading to a Technician License, or those interested in amateur radio / electronics.
- B. Membership includes all club privileges as well as rights to hold a club office and to vote for club officers.
- C. Applications for membership shall be submitted at regular meetings.

IV. Meetings

Regular meetings shall be held on first Thursday of each calendar month at 7:00 PM in a location designated.. Special meetings may be called by the President upon the written request of any five club members. Notices shall be sent to members concerning special meetings and the business to be transacted. Only such business as designated shall be transacted. Such notices shall be sent so that they arrive not less than 24 hours before the meeting.

V. Dues Fees and Assessments

- 1. Annual dues shall be assessed in accordance with the provisions of Article V of the constitution for the purpose of providing funds for expenses.
- 2. Membership dues are payable in January of each year.
- 3. Any member whose dues are not paid by March 1st will be considered inactive and removed from the membership roster. Inactive members have no voting privileges.
- 4. New members shall be assessed a prorated share of the annual dues.
- 5. Termination of membership either by resignation or expulsion will not constitute a refund of dues paid.

VI. Elections

Officer elections will be held annually at the regular December meeting. Officers will assume their elected office January 1 of the following year.

A. Nomination Committee

1. The President will appoint a nomination committee three months prior to elections.
2. The committee will be charged with finding qualified candidates to run for office.
3. The committee will present a ballot to the president at the regular meeting one month prior to elections at which time the President will entertain a motion for nominations and to accept the ballot.
4. The final ballot will be published and made available to all club members by mail.
5. The president will dissolve the nomination committee after the annual elections.

B. Voting

1. Voting will be done using paper ballots.
2. Immediately after voting the ballots will be counted openly in front of the membership.
3. Any candidate may request a recount of the ballots.
4. In the case of an unopposed slate the President may entertain a motion for the Secretary to cast a single ballot.

VII. Technical Committee

It shall be the duty of the technical committee chairman to form a committee of himself and at least 2 other licensed club members to:

- A. Assist members with technical problems relating to equipment setup and operation.
- B. Assist members to obtain and/or upgrade their licenses. When sufficient interest exists, hold classes for code practice and theory.
- C. Assist members with Television Interference (TVI) problems. Each TVI complaint shall be resolved as soon as possible. A log shall be kept for all TVI complaint activities.
- D. Perform other duties required by the president or the Board.